

## **Full Parish Council Meeting**

**Scheduled 20<sup>th</sup> April 2026**

**Progress Report for Councillors**

**09<sup>th</sup> April 2026**

### **Village Hall Modernisation Project**

#### **Fund Raising**

Due to ever increasing Material and Construction Cost Village Hall Modernisation Team are still looking for Funding Opportunities. If anyone would like to make a **Donation** to the Village Hall Modernisation Funds or could assist with **Fund Raising** any help would be much appreciated

#### **Volunteers**

We would welcome new members with Project Management Experience to join the Village Hall Modernisation Committee and Working Group

**Please Contact Committee Chair Cllr John Horsnell**

**Email [john.h@wickhammarket-pc.gov.uk](mailto:john.h@wickhammarket-pc.gov.uk)**

Village Hall Modernisation Planning Application was approved by ESC Planning Officer on 27<sup>th</sup> February 2026

Full Parish Council approved proposal to issue purchase orders to our professionals to provide detailed plans for Hall Modernisation, Plans suitable for the Tendering process (agenda item FC25-215) on 16<sup>th</sup> March 2026

Village Hall CIO Trustees approved the request by Chair of Modernisation Committee to Finance Professional Design Fees from Village Hall Funds Ring Fenced for Hall Modernisation on 26<sup>th</sup> March 2026

Purchase Orders/Instructions were issued to Key Professions on 31<sup>st</sup> March 2026 to commence with Full Architectural Design including Building Control Application (MEP) Building Services Designs and Structural Designs with sufficient Engineering drawings enabling selected Contractors to Tender for the Village Hall Modernisation Turn Key Project

We expect Tender Analysis process to be completed early August 2026

5 Members of the Village Hall Modernisation Team attended a Teams meeting with SZC Community Foundation (James Brewer & Sarah Mortimer) on 16<sup>th</sup> March 2026 to update them on our progress to ensure we have met Targets set out in SZC Conditions of Grant Funding Award

SZC Community Foundation agreed to lift the News Embargo and confirming SZC Community **Foundation will support Village Hall Modernisation Project Subject to Conditions of the Award and a statement would be published in the next Community News Letter**

Chair asked SZC if our project would qualify for a further Grant application for Phase 2 works SZC advised further grant application would not be accepted until current project was near to completion

Our next Teams meeting is scheduled with SZC Community Foundation in August 2026 to review our Tendering Analysis Process with report from Architect and Quantity Survey also review Project Funding together with Cost and Time-Scales to complete hall modernisation project

Village Hall CIO Management are accepting Bookings until middle of September 2026 allowing Annual Village Events to continue their preparations with confidence that hall remains open

Village Hall CIO Management Team are currently undertaking a Stock-Take of Hall Stored Fixed and Loose Assets schedule of all listed items will be reviewed by Modernisation Team Parish Council and contract User Groups to establish ownership and what need storing for future use and items that can be discarded

Village Hall Modernisation Team with assistance from Cllr Sally Noble have been investigating the possibility of ESC Parking Services providing Special/Lower Parking Terms/Rates for Local Business and Residence while village hall is closed for hall Modernisation period as there will be **NO Parking Available in Village Hall Car Park**

**We are very disappointed to report that ESC would not provide any further discounted Rates for parking or assist to find a solution for our NEED as the Long Stay Car Park is currently vastly under used**

**See response from ESC Parking Services**

**Email 30-03-26 Will Jillings  
ESC 20Parking Services Data and Development Lead**

Season ticket options are available in the vast majority of East Suffolk Council's car parks, starting from the equivalent of £1.18 per day. These already provide a discount of around 75% on the cost of daily parking sessions. Monthly and Annual parking sessions can be purchased through the cashless parking apps.

### **Village Hall Parking Notice**

**Divers using Village Hall Car Park will need to use Alternative Parking arrangements when hall is closed for modernisation**

Cllr John Horsnell