

# Wickham Market Parish Council

## Scheme of Delegation authorised by the full Council for 2026-27

In addition to the delegated authority recorded in the Financial Regulations 6.8, the Clerk is authorised to approve and pay the following items of expenditure provided their total cost does not exceed the agreed budget for 2026-27

	Annual Budget
Salaries for all employees and	
Associated quarterly PAYE and NIC payments to HMRC	70,000
Payments to Richard Ellis for Maintenance work	5,000
Payments to Suffolk Digital for printing or Wickham Market News and	
Payments to Royal Mail for Distribution of Wickham Market News	8,100
Payments for licences and agreements and other costs associated with running the market	3,800
Office stationery and consumables including printer toner	1,100
Annual Clean Children's play area (FC25:211.1)	300
Annual Clean Bus Shelter and other assets as required (FC25:211.2)	500
<b>Subscriptions total</b> (including below)	<b>1,527</b>
SALC	
SLCC	
GeoSphere (Parish Online)	
The Suffolk Coast Ltd	
ICO	
Institute of Cemetery and Crematorium Management (ICCM) [FGP25:62]	

**The Chair and Clerk together are authorised to approve additional hours for other council employees**

**The following are paid using Direct Debit**

- All Water supplies
- Electricity
- Mobile Phones
- Mobile Phone Insurance
- ICO Data Protection Fee
- Non-Domestic Rates for the Cemetery
- Pensions to NEST